

19 Dec 2003

CIVIL SERVICE VACANCIES

MCRD, Parris Island

Electrical Worker WG-2805-08 (TEMP NTE 1 YEAR)	DEU ONLY (Open to US Citizens) DEU ANN# SE-04-MK-KAP174399-DE Opens 11/25/03 closes: 12/29/03 \$15.56 - \$18.16 ph
Firefighter GS-0081-04	RESUMIX/DEU (Open to all US Citizens) (Target GS-5) DEU Ann #SE-03-FFSAS000 464-DE Closes: 6/13/04 \$22,968 - \$33,402 pa
Housing Mgmt. Asst GS-0303-07	RESUMIX \$31,830 - \$41,380 pa
Maintenance Worker WG-4749-07	RESUMIX \$14.68 - \$17.12 pa
Marketing Specialist GS-1101-12	RESUMIX \$56,463 - \$73,403 pa
Supply Technician GS-2005-05	RESUMIX \$25,697 - \$33,402 pa
Wastewater Treat. Plant Operator WG-5408-09	DEU ONLY (Open to all US Citizens) DEU Ann# SE-03-MK-KAP169830A3-DE OPENS 10/03/03 closes: 12/12/03 \$16.45 - \$19.20 ph

MCAS, BEAUFORT

Community Planner GS-0020-13	RESUMIX \$67,143 - \$87,289 pa
(2) Firefighter GS-0081-06	RESUMIX \$28,644 - \$37,237 pa
(2) Firefighter GS-0081-05	RESUMIX (Recruiting GS 4/5) DEU ANN # SE-03-FFSAS000464-DE \$22,968 - \$33,402 pa
(2) Fire Protection Inspector GS-0081-08	RESUMIX \$35,252 - \$ 45,828 pa
Hydrologist GS-1315-11	RESUMIX/DEU (Open to all US Citizens) DEU Ann# SE-04-MK-KAP175512-DE Opens: 11/25/0 closes: 12/26/03 \$47,110 - \$61,248 pa

(3)Lead Firefighter
GS-0081-07

RESUMIX
\$31,830 - \$41,380 pa

Security Specialist
GS-0080-11

RESUMIX
\$47,110 - \$61,248 pa

6th MARINE CORPS DISTRICT

None

NAVAL DENTAL CENTER

None

NAVAL HOSPITAL

Community Health Nurse
GS-0610-11

RESUMIX
\$47,110 - \$61,248 pa

Electrician (High Voltage)
WG-2810-10

RESUMIX
\$17.34 - \$20.23 ph

General Engineer
GS-0801-12

RESUMIX
\$56,463 - \$73,403 pa

NOTES:

** Only vacancies for which selection certificates/resumes have NOT been Received are on this listing.

** RESUMIX job applications must be submitted electronically via the Following website: <<http://www.donhr.navy.mil>>. All positions in the Beaufort SC Navy-Marine Corps Tri-Command are located in the DON SOUTHEAST region.

**Vacancies being recruited for through OPM Delegated Examining Unit (DEU) are posted on the both of the following websites:

www.usajobs.opm.gov <<http://www.usajobs.opm.gov>>

And

www.donhr.navy.mil <<http://www.donhr.navy.mil>>

Be sure to follow the instructions carefully on how to apply for positions being recruited for through DEU!

** All vacancies are subject to Department of Defense Priority Placement Program (PPP).

**The Civil Service Vacancy Listing is updated weekly and can be accessed at any time at <<http://www.nhbeaufort.med.navy.mil>> or from computers on the Parris Island LAN at <<http://intranet>> click "Unit Pages", click "Civilian Human Resources, click "Job Vacancies".

RESUMIX TIPS:

** To ensure that **you** are considered for positions for which you may be interested, it's **IMPORTANT** that you have an **ACTIVE RESUMIX resume'** in the HRSC-SE database at all times! If you need help preparing or submitting your electronic RESUMIX resume', it is recommended that you update your hardcopy resume (SF-171 or equivalent) and find someone who is comfortable using the computer to help you.

** Guidance on how to complete and submit a RESUMIX resume' can be found at <http://www.donhr.navy.mil> (click Jobs, Jobs, Jobs).

** Be sure to designate the SPECIFIC SERIES for the position(s) that you would like to be considered for on your RESUMIX resume' on file.

** The APPLICATION EXPRESS feature no longer exists. The **APPLY NOW** function took its place. Be sure to click this button twice.

** For those of you who have status, just go to job announcement, and, for example, enter SE then the four digit series code. This should generate the specific job you are searching for.

** Be sure to show the LOWEST grade level (or pay rate) that you would be willing to accept, even if it is not the grade level that you would ideally like to have.

** RESUMIX resumes are maintained in the MODEREN database for one year. Be sure to update your RESUMIX resume' at least once each year so that it is not deleted from the database!!

** To see "key words" that may be helpful in preparing your RESUMIX resume', review the government-wide qualification standards for the position series you're interested in by going to www.opm.gov/qualifications/index.htm <http://www.opm.gov/qualifications/index.htm> and job announcement.

Questions? Please send them by e-mail to <mailto:watsonmf@mcrdpi.usmc.mil>
We'll get answers and post them on the next CIVIL SERVICE VACANCY LISTING

Tips - Search by title and search agents if you want to see your resume.

CIVILIAN EMPLOYEE BENEFITS INFORMATION

****FSA MAXIMUM CONTRIBUTION TO HEALTH CARE FSA INCREASED and FSA OPEN SEASON EXTENDED ***

Good news for Federal employees! The maximum contribution that employees can elect under the FSAFEDS Program for a health care flexible spending account has increased to \$4,000. The decision to raise the limit was prompted by the recent Internal Revenue Service (IRS) announcement that over-the-counter (OTC) medicines may be reimbursed under a health care FSA. In addition, to allow employees more time to consider how much to elect, the FSAFEDS Open Season has been extended one week. It now ends on December 15th.

Enrollment is not automatic. Employees must elect a health care and/or dependent care FSA account each year, if they wish to participate in this important program. Enrollments do not carry over from year to year.

Employees who have already enrolled in a Health Care FSA for 2004 may adjust the amount of their contributions if they wish to take advantage of this increased benefit. Employees can easily change their FSA contributions by clicking on "Enroll" at www.fsafeds.com <<<http://www.fsafeds.com>>> or by calling 1-877-FSAFEDS (1-877-372-3337). For hearing impaired, the TTY number is 1-800-952-0450.

These changes do not affect FSAs opened in 2003, and the \$5,000 maximum annual contribution for a Dependent Care FSA is unchanged for 2004. The FEHB Open Season ending December 8 was not affected by these changes.

Additional information is available at www.fsafeds.com <<<http://www.fsafeds.com>>> or by calling 1-877-FSAFEDS (1-877-372-3337). Please read the information in its entirety.